

ALEXANDER CITY JAZZ FESTIVAL

alexcityjazzfest.com

Application and Contract for Vendors

Friday, June 14th in downtown Alexander City
Saturday, June 15th at The AMP on Lake Martin

Business Name: _____

Name of Contact Person: _____

Mailing Address: _____

Phone Numbers: _____

Email Address: _____

Product Description: List all items to be sold at the festival. Please include a photo of your booth. Alexander City Jazz Fest reserves the right to deny vendors and items to be sold. The intent is not to have any particular items sold by more than 2 vendors. Space is limited to approximately 4-6 vendors per night. Acceptance for Friday night does not guarantee acceptance for Saturday night. Acceptance will be influenced by the timely receipt of the application and check. **You will not be allowed to sell products that are not listed by you on this application at the event** so please be thorough; use a separate page if necessary.

Night applying for (circle one)	Friday	Saturday	Both
Standard Booth-----10' x 10' space		Double Booth----- 10' x 20' space	
Single night rate-----Standard Booth--\$150/night		Double Booth-- \$250/night	
Two night rate-----Standard Booth--\$250		Double Booth--\$350/	

Special Note: Electricity for Friday night vendors can be provided but water must be self contained. Saturday vendors must be fully self contained and have quiet generator if applicable. Vendors must move tow vehicles once the booth is set up to a nearby designated parking area. You will be sent directions to the venues and set up times.

Sign and return this form with payment to: Alex City Jazz Fest, Kim Dunn, P. O. Box 976, Alexander City, AL 35011. If you have any questions please call Kim Dunn at 256-234-3461. APPLICATION AND PAYMENT DOES NOT GUARANTEE YOU A SPOT. Rejection based on space availability is possible. If for some reason space isn't available your check will be returned.

Signed _____

Name _____

Terms and Conditions of Contract for Food Vendors

- 1.** Liability—Vendor agrees to indemnify and hold harmless Alex City Jazz Fest and the city of Alexander City, its principals, agents, officers and employees from all claims, losses, costs, damages, or expenses resulting or arising from any and all injuries to or death of any person or damage to any property caused by an act, omission or neglect of Vendor's agents, employees, invitees, contractors, or guest.
- 2.** Space Assignments—Alex City Jazz Fest will assign booths in all cases. Set up will begin on Friday at 4:30 PM and Saturday at 4:00 PM.
- 3.** Dismantling of Booths—Vendors shall not dismantle or remove booths prior to the end of the shows on Friday night. The booth must be removed immediately following the show on Friday night as well as Saturday night. Event times are generally 6:00 PM to 11:00 PM.
- 4.** Permits and Licenses—All applications must be received 2 weeks prior to the event so that county permit/licenses/exemptions may be obtained.
- 5.** Sales Tax—It is the responsibility of all Vendors to pay the applicable sales tax. Alexander City License Inspector will be by to collect taxes.
- 6.** Compliance with Law—Vendor, agents, employees, or assigns shall comply with all rules, regulations, and requirements of the Health Department. Each food vendor is required to have a properly tagged and working portable fire extinguisher.
- 7.** This is a rain of shine event with no refunds given after your acceptance.
- 8.** Vendor should supply a current health department inspection and proof of general liability insurance.
- 9.** A properly filled application and payment does not guarantee you a spot for either night. The Alexander City Jazz Fest will, in a timely manner, let you know if your application has been accepted. All unaccepted vendors will have their checks returned to them via USPS.